

## Form of Government

The City of Spokane Valley operates under the Council/Manager form of government, in which legislative authority is the responsibility of the City Council, while the City Manager is responsible for implementing Council-enacted legislation and providing operational authority for the City organization.

### This form of government is designed for:

- Promotion of economy and efficiency through professional management
- Strong central administration
- Continuity
- Separation of politics from administration

### Some Council duties include:

- Enacting legislation
- Developing and adopting policies
- Voting to adopt the city budget
- Making rules that govern Council procedures, including public meetings and hearings
- Approving/awarding contracts
- Hiring a professional City Manager

### Some City Manager duties include:

- Implementing Council-enacted legislation
- Offering policy advice to Council
- Establishing operational policies for the City
- Preparing and proposing the City budget for Council consideration/adoption
- Negotiating, administering, and overseeing contracts
  - Managing operations and personnel



**Mark Calhoun, City Manager**  
509-720-5100  
mcalhoun@spokanevalley.org

## Our Values

Community Identity and Pride  
Focus on the Future  
Open, Collaborative Government

## Special Accommodations

Individuals planning to attend meetings who require special assistance to accommodate physical, hearing or other impairments may contact us as soon as possible so arrangements may be made. Please contact:

Chris Bainbridge  
City Clerk  
509-720-5102  
cbainbridge@spokanevalley.org

## Speakers Bureau

To request a presentation, or for more information on any topic regarding your city government, please contact:

Carolbelle Branch  
Public Information Officer  
509-720-5411  
cbranch@spokanevalley.org



Spokane Valley is now on Twitter!  
Follow us at [www.twitter.com/CityofSV](http://www.twitter.com/CityofSV)



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# Connect *with your* City Council

*A guide for sharing your  
Ideas, questions, and concerns with  
your City Councilmembers*



*A community of opportunity  
where individuals and families  
can grow and play  
and businesses will  
flourish and prosper.*



## Connecting with your City Council is easy!

Because they value open, collaborative government, the Spokane Valley City Council wants to hear from you.

## See the agenda for the next Regular Council meeting

*2nd and 4th Tuesdays,  
6:00 pm in Council Chambers at City Hall*  
Find the current Council Agenda online at [www.spokanevalley.org/svtv](http://www.spokanevalley.org/svtv). The agenda is typically available on the website by the Friday before the next meeting. A copy is also available for review at City Hall, 10210 E. Sprague Avenue, or you may request a faxed copy by calling 509-720-5102.

## Learn more at Study Sessions

*1st, 3rd and sometimes 5th Tuesdays  
6:00 pm in Council Chambers*

If you're interested in more in-depth information on specific topics that will be addressed by the City Council in later Regular Meetings, Study Sessions are a great place to get more detail. Community members are welcome and encouraged to attend. *(Opportunities for public comment are typically not provided during Study Sessions.)*

## Watch live webcasts or videos of Council Meetings

Community members are always welcome at Regular Council meetings and Study Sessions. If you aren't able to attend in person, Council meetings are webcast live online at [spokanevalley.org/svtv](http://spokanevalley.org/svtv), where you can also watch archived videotapes of past meetings. Videotaped Council meetings are also aired on Comcast Cable Channel 14 at 6:00 pm on Mondays of the week following each meeting.

## Share your comments at Regular Council Meetings

*2nd & 4th Tuesdays  
6 p.m. in Council Chambers  
10210 E. Sprague Avenue*

### Sign up to speak.

You'll find a sign-up sheet on the counter to the right of the main entrance to Council Chambers. *(Even if you don't sign up, you can still comment; just raise your hand when the opportunity to speak is announced.)*

### Your time to talk.

To share input on **an item that IS NOT on the agenda for action**, there is an opportunity near the beginning of the meeting, and another at the end of the meeting. These are noted on the agenda as **"PUBLIC COMMENTS."**

If you would like to comment on **an item that IS on the agenda for action**, an opportunity for public comment on will be provided as part of the discussion on that topic.

### Come to the podium.

When you are recognized by the Mayor *(or presiding officer)*, just step up to the podium and speak into the microphone, beginning with your name and city of residence. *(Please spell your name for the clerk.)*

### Make it memorable; make it brief.

By briefly summarizing your main points in the three minutes provided, you can make your comments more memorable and help ensure that all who want to speak have time to be heard. If you have more detailed, written information that you want to share with the City Council, you may give a copy to the City Clerk, or send the information directly to the Councilmembers using the contact information shown at right.

## Share your ideas, comments and concerns with your Councilmembers

**By mail:** City of Spokane Valley  
City Council  
10210 E. Sprague Avenue  
Spokane Valley, WA 99206

**By e-mail as a group:**  
[citycouncil@spokanevalley.org](mailto:citycouncil@spokanevalley.org)

### In person:

Please contact Elisha Heath at 720-5108 or [eh Heath@spokanevalley.org](mailto:eh Heath@spokanevalley.org) to arrange an appointment.

### Individually:



**Mayor Rod Higgins (Position 1)**  
509-720-5066  
[rod.higgins@spokanevalley.org](mailto:rod.higgins@spokanevalley.org)



**Deputy Mayor Pamela Haley (Position 5)**  
509-720-5060  
[phaley@spokanevalley.org](mailto:phaley@spokanevalley.org)



**Brandi Peetz (Position 2)**  
509-720-5064  
[bpeetz@spokanevalley.org](mailto:bpeetz@spokanevalley.org)



**Arne Woodard (Position 3)**  
509-720-5062  
[awoodard@spokanevalley.org](mailto:awoodard@spokanevalley.org)



**Ben Wick (Position 4)**  
509-720-5065  
[bwick@spokanevalley.org](mailto:bwick@spokanevalley.org)



**Sam Wood (Position 6)**  
509-720-5063  
[swood@spokanevalley.org](mailto:swood@spokanevalley.org)



**Linda Thompson (Position 7)**  
509-720-5061  
[lthompson@spokanevalley.org](mailto:lthompson@spokanevalley.org)